



FOREST RIDGE PTA
BOARD MEETING Agenda
September 7, 2023 @ 7pm @ Beggars Pizza

1. Call to Order -Welcome Pledge
2. Executive Committee
 - A. President's Business
 - i. Approval of June 1st & August 8th PTA Board minutes.
 - ii. Vote in the following board members:
 - i. Ridge V.P.-Rubi Gonzalez
 - ii. Foster V.P.-Ashton King
 - iii. Hille V.P.-
 - iv. Art Chairperson-Kristy Moran
 - v. Membership Chairperson-Jamie Garcia
 - vi. Dine Out Chairperson-Roberta Seifer
 - vii. Co-Fundraising Chairperson-
 - iii. Open elected positions
 - i. 2024 & beyond
 - ii. Meet & Greet Recap
 - a. Fulfilled Positions:
 - a. Hille Co-V.P.
 - b. Art Chairperson
 - c. Membership Chairperson
 - d. Dine Out Chairperson
 - iv. Future PTA Meetings
 - v. Communications/ Social Media for PTA
 - i. GroupMe (PTA Board, Committees, Families)
 - ii. Facebook
 - iii. Twitter
 - iv. Instagram
 - v. Website
 - vi. Newsletter
 - vi. Bylaws
 - vii. Code of Conduct
 - viii. Teacher Grants
 - ix. Binder
 - i. A-Agenda & minutes
 - ii. B-Budget
 - iii. C-Calendar (PTA)
 - iv. D- District calendar & Building Use Forms
 - v. E- Elections

- vi. F- Treasurer's Report
 - vii. G- Teacher Grants
 - viii. H- Fundraising & Dine Outs
 - ix. I- Favorite Things
 - x. J- Check Requests/ Cash Box Requests
 - xi. K- Cash Count Worksheet
 - xii. L- Check Requisition Form & Square
 - xiii. M- Membership
 - xiv. N- Newsletter
 - xv. O- Open House
 - xvi. P- Programs & Events
 - xvii. Q- Code Of Conduct
 - xviii. R- Robert's Rule of Order
 - xix. S- Scholastic
 - xx. T- Tax Exempt
 - xxi. U- School Supplies (schooltoolbox.com)
 - xxii. V- Volunteers/ Classroom Parties
 - xxiii. W-Wix.com
 - xxiv. X- Santa Secret Workshop
 - xxv. Y-
 - xxvi. Z- Extra Info
- x. Open house, Meet & Greet, & Walk Through Recap
 - i. Chalk the Walk 1st day of school
 - ii. Teacher & Staff Meeting- Monday, August 21st (7am-PTA, 7:15/7:30- Families, Staff-7:30 & 7:45-8:15 breakfast)
 - iii. Ridge- Meet & Greet- Thursday, August 24th during day (8:15am-11:50am & 12:50-4:15pm)
 - iv. Kerkstra- Tuesday, August 22nd evening (5:30-6:45pm)
 - v. Foster- Tuesday, August 22nd evening (5:30-6:45pm)
 - vi. Hille- Walk Through 8/17 (9am-12pm & 5pm-8pm), Open House Thursday, August 24th 6pm-730pm
 - xi. Curriculum Night Recap
 - i. Foster & Kerkstra-Thursday, Aug. 31st from 5:30pm-6:45pm
 - ii. Ridge-Thursday, September 7th-Pre-K 5pm-6pm & Kindergarten 6pm-7pm
- B. Treasurer
- i. Treasurer's Report & proposed budget
 - ii. Update bank account
 - iii. Square-Log Ins
 - iv. Cheddar Up, Square, PayPal Charity, MemberHub-Updates
 - v. Taxes
- C. School Vice President Reports
- i. Ridge
 - ii. Kerkstra
 - iii. Foster
 - iv. Hille-
- D. Committee Reports

- i. Communications Chairperson
 - i. Facebook, Twitter, Instagram, Website
- ii. Membership Chairperson
- iii. Dine Outs
- iv. Smencil & Fidget Committee
 - i. Committee Chairpersons: Katie Bowman & Kristen Spreadbury?
- v. Skating Committee: Committee Chairperson: Dawn Omiecinski
- vi. Art Committee:
 - i. Committee Chairperson
 - ii. Members:
- vii. Savers Clothing Drive
 - i. Chairperson
 - ii. Members
- viii. Trunk-or-Treat/ Pumpkins & Pizza
 - i. Chairperson
 - ii. Members
 - a. Concessions
 - b. Candy
 - c. Trunk-or-Treat
 - d. Pumpkins & Pizza-Regina Tarchala
 - a. Pumpkins-Dawn Omiecinski
 - b. Pizza-Regina Tarchala
 - e. Volunteers
- ix. Ornament Night
 - i. Chairperson
 - ii. Members
 - a. Volunteers
 - b. Concessions
 - c. Smencils-Katie Bowman & Kristen Spreadbury?
- x. Teacher Hot Cocoa
 - i. Chairperson: Katie Jacobson
 - ii. Members: Dawn Omiecinski
- xi. Domino's Slice The Price
 - i. Chairperson
 - ii. Members
- xii. Paint Night
 - i. Chairperson: Kristen Siergiej
 - ii. Members:
 - a. Concessions
 - b. Smencils
- xiii. Sock Hop
 - i. Chairperson
 - ii. Members
 - a. Concessions
 - a. Pizza
 - b. Beverages

- c. Candy
 - d. Chips
 - b. DJ
 - c. Smencils
- xiv. Kenootz Take & Make Pizza Kits
- xv. Family Fun Night
 - i. Front Door (including Goodie Bags)
 - ii. Bounce Houses
 - iii. Games: Kim Tresch & Dawn Omiecinski
 - iv. Raffle & Silent Auction: Heather Kotnour & Kim Tresch
 - v. Fish-Dawn Omiecinski
 - vi. Ice Cream (Dippin Dots)
 - vii. Volunteers-Katie Jacobson
 - viii. Concessions-Regina Tarchala
 - ix. Smencils-Katie Bowman & Kristen Spreadbury
 - x. Entertainment (ex: Face Painter)-Kim Tresch
 - xi. Local community tables?
- xvi. Spring Book Fair
 - i. Chairperson
 - ii. Members-Katie Bowman & Brittany Rodma
- xvii. Sneaker Recycling Drive
 - i. Chairperson
 - ii. Members
- xviii. Popus Popcorn Fundraiser-Kim Tresch
- xix. Earth Day Program
 - i. Chairperson-Kim Tresch
 - ii. Members
 - a. Smencils
 - b. Popus Pick Up:-Kim Tresch
- xx. Summer Bash Committee
 - i. Bounce Houses
 - ii. Police & Fire
 - iii. Volunteers
 - iv. Games
 - v. Permits
 - vi. Food Vendors
 - vii. Concessions
 - viii. Smencils
- 3. Representative Reports
 - A. Teacher Representatives
 - B. School Board/Administration Representative
- 4. New Business
- 5. Closing and Adjournment