



FOREST RIDGE PTA BOARD MEETING AGENDA

December 4th, 2025 at Durbin's Midlothian & Zoom 7pm

1. Call to Order – Welcome Pledge
2. Executive Committee
 - A. President's Business
 - i. Approval of November 6th, 2025 Meeting Minutes
 - ii. Vote in Super Volunteers
 - i. Paula Kubilius
 - iii. Open elected positions
 - i. 1-Hille Co-V.P.
 - ii. Communications Chairperson
 - iii. Foster Teacher Rep
 - iv. Communications/ Social Media for PTA
 - i. GroupMe (PTA Board, Committees, Families)
 - ii. Facebook
 - iii. Website
 - iv. Newsletter
 - v. Parent Square
 - vi. MemberHub
 - v. Expectations
 - i. Bylaws
 - ii. Code of Conduct
 - iii. PTA Board Signature & Initial Log
 - vi. Teacher Grants
 - i. Mr. Hill Recap
 - ii. Mrs. Cramer Recap
 - iii. Ms. Thielen
 - vii. Stipends
 - i. Foster
 - ii. Hille
 - viii. Winter Party Planning
 - i. Ridge-
 - ii. Foster-
 - iii. Kerkstra-
 - ix. Scholastic Book Fair Recap
 - i. Hille-

- ii. Kerkstra-
- iii. Foster-
- iv. Ridge-

B. Treasurer

- i. Treasurer's Report
- ii. Update bank account
- iii. Square-Log Ins
- iv. Cheddar Up, Square, PayPal Charity, MemberHub-Updates
- v. Taxes
- vi. Audit Committee
- vii. Reimbursements

C. School Vice President Reports

- i. Ridge
- ii. Kerkstra
- iii. Foster
- iv. Hille

D. Committee Reports

- i. Communications
 - i. Chairperson-
 - a. Facebook, Twitter, Instagram, Website
- ii. Membership
 - i. Chairperson- Katie Bowman
- iii. Dine Outs
 - i. Chairperson- Christy Korpall
 - a. No November Dine Out
 - b. Culver's Dine out on December 17th
- iv. Smencil & Fidget Committee
 - i. Chairperson- Katie Bowman
 - a. Ornament Night Recap
- v. Skating & My Kids Play Chairperson
- vi. Art Committee
 - i. Chairperson- Kristy Moran
 - ii. Members-
- vii. Savers Clothing Drive Recap
 - i. Chairperson- Michelle Kermer
 - ii. Members- Kristy Moran
- i. Drive-Thru Beverages
 - i. Chairperson- Sara Durkee
 - ii. Members- Kelsey, Paige, Kristy, Daisy & Josh
- viii. Ornament Night Recap
 - i. Chairperson- Josh Dagenais
 - ii. Members- Kristy Moran
 - a. Volunteers

- b. Concessions
 - c. Smencils
- ix. Nothing Bundt Cake Fundraiser
 - i. Chairperson- Kelsey Dagenais
 - ii. Members-
- x. Teacher Hot Cocoa
 - i. Chairperson- Michelle Kermer
 - ii. Members- Heather Kotnour
- xi. Domino's Slice The Price
 - i. Chairperson- Jamie Jensson
 - ii. Members-
- xii. Paint Night
 - i. Chairperson- Kristen Siergiej
 - ii. Members- Kristy Moran
 - a. Concessions- Mike Bowman
 - b. Smencils- Katie Bowman
- xiii. Sock Hop
 - i. Chairperson
 - ii. Members
 - a. Concessions
 - a. Pizza
 - b. Beverages
 - c. Candy
 - d. Chips
 - b. DJ
 - c. Smencils
- xiv. Kenootz Take & Make Pizza Kits
- xv. Family Fun Night
 - i. Front Door (including Goodie Bags)
 - ii. Bounce Houses
 - iii. Games
 - iv. Raffle & Silent Auction
 - v. Fish
 - vi. Ice Cream
 - vii. Volunteers
 - viii. Concessions
 - ix. Smencils
 - x. Entertainment (ex: Face Painter)
 - xi. Local community tables?
- xvi. Soap Detergent Fundraiser
 - i. Chairperson-
 - ii. Members-
- xvii. Spring Book Fair

- i. Chairperson
 - ii. Members
 - xviii. Sneaker Recycling Drive
 - i. Chairperson
 - ii. Members
 - xix. Popcorn Fundraiser
 - xx. Earth Day Program/STEAM (Scholastic)
 - i. Chairperson
 - ii. Members
 - a. Smencils
 - xxi. Summer Bash Committee
 - i. Bounce Houses
 - ii. Police & Fire
 - iii. Volunteers
 - iv. Games
 - v. Permits
 - vi. Food Vendors
 - vii. Concessions
 - viii. Smencils
 - xxii. Coat Drive (Tentative)
 - i. Chairperson
 - ii. Members
 - xxiii. Birthday Book Program (Tentative)
 - i. Chairperson
 - ii. Members
- 3. Representative Reports
 - A. Teacher Representatives
 - B. School Board/Administration Representative
- 4. New Business
- 5. Closing and Adjournment