



FOREST RIDGE PTA BOARD MEETING AGENDA

September 4th, 2025 at Durbin's Midlothian & Zoom 7pm

1. Call to Order – Welcome Pledge
2. Executive Committee
 - A. President's Business
 - i. Introductions
 - ii. Open elected positions
 - i. Executive Secretary-Mandatory Fill
 - ii. 1-Hille Co-V.P.
 - iii. Dine Out Chairperson
 - iv. 1-Co-Fundraising Chairperson
 - iii. Vote in the following members
 - i. Kayla Boesenburg - Hille Teacher Rep
 - iv. Board Member Addresses
 - v. Communications/ Social Media for PTA
 - i. GroupMe (PTA Board, Committees, Families)
 - ii. Facebook
 - iii. Instagram
 - iv. Website
 - v. Newsletter
 - vi. Parent Square
 - vii. MemberHub
 - vi. Expectations
 - i. Bylaws
 - ii. Code of Conduct
 - iii. PTA Board Signature & Initial Log
 - vii. Teacher Grants
 - viii. Stipends
 - ix. School Supply Kits 2026-2027
 - x. Tax Exempt Form
 - xi. Open house planning & recap
 - i. Chalk the Walk Wednesday August 20th
 - ii. Teacher & Staff Meeting - Monday, August 18th
 - iii. Ridge - Meet & Greet- Thursday, August 21st
 - iv. Kerkstra - Tuesday, August 19th 5:30
 - v. Foster - Tuesday, August 19th 5:30
 - vi. Hille - Locker Drop Off Thursday 14th, 9-11am & 5-7pm
 - vii. Hille - September 10th 5:30-6:45pm

xii. Curriculum Night Planning (tentative dates & times)

- i. Ridge - Thursday September 4th, Pre-k AM 5pm, Pre-k PM 5:30pm & Kindergarten 6pm
- ii. Kerkstra - Thursday September 18th 5:30
- iii. Foster - Thursday September 18th 5:30
- iv. Hille - October 22nd 5:30pm

xiii. PTA Member T-shirts

B. Treasurer

- i. Treasurer's Report & proposed budget
- ii. Update bank account
- iii. Square-Log Ins
- iv. Cheddar Up, Square, PayPal Charity, MemberHub-Updates
- v. Taxes
- vi. Audit Committee

C. School Vice President Reports

- i. Ridge
- ii. Kerkstra
- iii. Foster
- iv. Hille

D. Committee Reports

- i. Communications Chairperson
 - i. Facebook, Twitter, Instagram, Website
- ii. Membership Chairperson
- iii. Dine Outs
 - i. Rainbow Cone Recap
 - ii. McTeacher Night - September 25th
- iv. Smencil & Fidget Committee
- v. Skating & My Kids Play Chairperson
 - i. Skating Party - September 17th
- vi. Art Committee
- vii. Savers Clothing Drive
 - i. Chairperson
 - ii. Members
- viii. Trunk-or-Treat/ Pumpkins & Pizza
 - i. Chairperson
 - ii. Members
 - a. Concessions
 - b. Candy
 - c. Trunk-or-Treat Layout
 - d. Pumpkins
 - e. Pizza
 - f. Volunteers
- ix. Ornament Night
 - i. Chairperson
 - ii. Members

- a. Volunteers
 - b. Concessions
 - c. Smencils
- x. Nothing Bundt Cake Fundraiser
 - i. Chairperson
 - ii. Members
- xi. Teacher Hot Cocoa
 - i. Chairperson
 - ii. Members
- xii. Domino's Slice The Price
 - i. Chairperson
 - ii. Members
- xiii. Paint Night
 - i. Chairperson
 - ii. Members
 - a. Concessions
 - b. Smencils
- xiv. Sock Hop
 - i. Chairperson
 - ii. Members
 - a. Concessions
 - a. Pizza
 - b. Beverages
 - c. Candy
 - d. Chips
 - b. DJ
 - c. Smencils
- xv. Kenootz Take & Make Pizza Kits
- xvi. Family Fun Night
 - i. Front Door (including Goodie Bags)
 - ii. Bounce Houses
 - iii. Games
 - iv. Raffle & Silent Auction
 - v. Fish
 - vi. Ice Cream
 - vii. Volunteers
 - viii. Concessions
 - ix. Smencils
 - x. Entertainment (ex: Face Painter)
 - xi. Local community tables?
- xvii. Soap Detergent Fundraiser
 - i. Chairperson
 - ii. Members
- xviii. Spring Book Fair
 - i. Chairperson

- ii. Members
- xix. Sneaker Recycling Drive
 - i. Chairperson
 - ii. Members
- xx. Popcorn Fundraiser
- xxi. Earth Day Program/STEAM (Scholastic)
 - i. Chairperson
 - ii. Members
 - a. Smencils
- xxii. Summer Bash Committee
 - i. Bounce Houses
 - ii. Police & Fire
 - iii. Volunteers
 - iv. Games
 - v. Permits
 - vi. Food Vendors
 - vii. Concessions
 - viii. Smencils
- xxiii. Coat Drive (Tentative)
 - i. Chairperson
 - ii. Members
- xxiv. Birthday Book Program (Tentative)
 - i. Chairperson
 - ii. Members
- 3. Representative Reports
 - A. Teacher Representatives
 - B. School Board/Administration Representative
- 4. New Business
- 5. Closing and Adjournment