



FOREST RIDGE PTA BOARD MEETING Minutes

October 3rd, 2024 @ 7pm @ Durbins & Zoom Call

Jamie Jensson, Sara Durkee, Kristy Moran, Katie Bowman, Mike Bowman, Gloria Salem, Yvonne Mackowiak, Tracy Zerinskas, Michelle Young, Michelle Kermer, Heather Kotnour, Bryant Green, Katy Czech, Regina Tarchala

1. Call to Order -Welcome Pledge at 7:05pm
2. Executive Committee
 - A. President's Business
 - i. Approval of June 6th, 2024 PTA Board minutes. Motion: Sara Durkee
2nd: Gloria Salem
 - ii. Approval of September 5th, 2024 PTA Board Minutes. Motion: Gloria Salem
2nd: Mike Bowman
 - iii. Calendar Reorders: We have 2 calendars left. Had a parent reach out to us about two sponsorships where the calendars they received the child's name was misspelled & they were very upset. As a calendar committee we discussed a couple of options and we agreed the best option would be to order new calendars. We can reorder 2 calendars for \$25 each or 5 calendars at \$15 dollars each (2023 pricing 25 calendars was \$252 and 50 was \$410) Discussion: Start with the 5 and then see if we need more.
 - iv. Vote in the following Board Members: Motion to vote in the following Board Members: Sara Durkee 2nd: Katie Bowman
 - i. Ridge V.P.: Yvonne Mackowiak
 - ii. Dine-Out Chairperson: Bryant Green
 - v. Discussion of the following Board Members
 - i. Hille V.P.: Marsharie Monroe- recommend removal of PTA Board from Hille V.P. due to no call/no show/no involvement at all. We're looking for the board's opinion on what we should decide to do about this. Discussion: Removal until she reaches out.
 - ii. Motion: Jamie Jensson Second: Gloria Salem
 - vi. Open elected positions
 - i. 1-Executive Secretary
 - ii. 1-2-Hille V.P.
 - iii. 1-Co-Fundraising Chairperson
 - vii. Communications/ Social Media for PTA Board Members
 - i. Personal Accounts & any issues with them- We ran into an issue where a board member's personal Facebook page was hacked. They posted about a car for sale. Then that hacker started posting to our Foster PTA Facebook page & when it was reported as a fraudulent account it wound up

taking down & unpublishing the page. It took us a couple of weeks to get it fixed & up & going again. If you run into a similar problem, please reach out to Tracy, Kim, or Sara right away. Please don't report it as a fraudulent account until you talk to one of us. If someone else notices things are being posted on any of our PTA pages that seem weird, please let us know immediately.

- a. GroupMe (PTA Board, Committees, Families)
- b. Facebook
- c. Twitter
- d. Instagram
- e. Website
- f. Newsletter

- viii. Resurrection Church Craft Fair: Mr. Bob was able to get us a table there so that way we can be there from 10-3 on Saturday 10/5 to promote our Savers Clothing Drive, Nicky V's Dine Out & our Spring Community Book Fair. If anyone wants to join Tracy that would be awesome.
- ix. PTA Shirts
 - i. Voted on Volunteer Print & Pepper Color. Here is the sample.
 - ii. Cost will be \$22.95 with shipping divided between everyone & tax exempt. I will see her Columbus Day weekend & I will check to see what the price is without shipping. Hoodie, crew, etc. are offered but I need to get the pricing for them! If we bulk order the discount will be greater.
- x. School ToolBox Recap-We sold a total of 91 kits this year which we made \$1,004.61. We are locked in for next year.
- xi. Expectations
 - i. Code of Conduct: Just a reminder that everyone needs to read & sign the Code of Conduct & return it to us.
 - ii. PTA Board Signature & Initial Log: We're going to pass it around now. This is something we use when we do our audit to compare signatures. We need everyone to sign & initial it next to their name.
- xii. Teacher Grants
 - i. Mr. Hill (Hille): 7th & 8th Grade Girls Basketball. Discussion:
Motion: Katie Bowman
2nd: Sara Durkee
 - ii. Ms. Freudinger (Hille): Student Council. Discussion:
Motion: Michelle Kermer
2nd: Gloria Salem
 - iii. Ms. Boesenberg: (Hille) PBIS Team. Discussion: this will benefit future years as well. Approved \$500 for full year.
Motion: Sara Durkee
2nd: Michelle Kermer
- xiii. Curriculum Night Recap @ Hille (9/25): Curriculum night was slow for us for memberships but we did promote our McTeacher Dine Out.
- xiv. Classroom Parties:
 - i. Ridge: We are good and all parents have been contacted.
 - ii. Kerkstra: All head parents have been contacted.

- iii. Foster: All head parents have been contacted. Still waiting for Mrs. Henson's volunteers.

B. Treasurer

- i. Treasurer's Report - sent out prior to the meeting.
- ii. Update bank account: Jamie, Tracy, Sara, Gloria & Kim went to the bank on Wednesday 10/3 to add Sara & Gloria on & took Brittany off.
- iii. Square-Log Ins: Log-in has been changed so everyone should have access to it, if you are not signed in see Jamie, Kim, Tracy, Sara or Gloria
- iv. Cheddar Up, Square, PayPal Charity, MemberHub -no updates.
- v. Taxes: Jamie is prepping for our taxes
- vi. Audit Committee: We'll meet after Trunk or Treat & before November's meeting so we can write our proposal & submit it at the November Board Meeting.

C. School Vice President Reports

- i. Ridge: Yvonne Mackowiak & Eboni Gray: September was a great month! We're ready for October & all the fun things we have planned. Students are getting settled into their school routines and are making great progress academically & socially! Miss Mimi is urging parents to incorporate academic pieces into your everyday routines. In the October Newsletter that went out there are lots of helpful tips & tricks from Mrs. Stack on how you can do this with your child! Things coming up this month include a visit from the Oak Forest Fire Department to learn about fire safety. Red Ribbon Week is the 21st-25th, every day there is a different theme! And Focus on Families will be going to Konow's Corn Maze on 10/18! The Halloween Parties are on the 31st, all head parents have been contacted & planning has started. Reminder that all medical forms are due before October 15th to avoid exclusion from school. We have no school on 10/11 & 10/14 & picture retakes are 10/18! As always, a friendly reminder to reach out to Kasey Keyser or Ali Acosta if you are interested in Focus on Families our birth to three program!
- ii. Kerkstra: Michelle Young & Kristen Spreadbury: no updates
- iii. Foster: Michelle Kermer & Mike Bowman: Intramurals and coding club have started this week. Newspaper club starts next week. 10/1 - Kindness Chalk Day. 10/9 - We are wearing blue for anti-bullying day. 10/10 - We are wearing green for mental health awareness. 10/10 - Fall MAP and 23-24 IAR Scores sent home. 10/11 - 14 No School. 10/15 - Success Club starts. 10/16 - Picture Retakes. 10/18 - Field Day Fundraiser \$1 Fuzzy Friend Day. 10/21 - Aerobics Club Starts. 10/24 - PTA Trunk or Treat @ KES. 10/25 - End of 1st quarter, PBIS Quarter Celebration. 10/31 - Halloween Parade 1:30 pm, class parties 2:00. 11/1 - Report cards emailed home.
- iv. Hille: Ms. Valente wants to thank everyone who has continued supporting all of the school events, activities, & PTA so far. In her newsletter she asks for students to slow down in the hallways & not to play fight because it sometimes turns into actual fights. There have been vaping sensors installed in the bathrooms. She encourages families to check their children before they leave to assure they do not have anything inappropriate on them, being that they are the first method for ensuring safety at school. It is really important to have students arrive on time at school. IAR test scores were mailed home last week & fall MAP scores will be sent home with their child on Oct. 10th. Bus routes have been updated so please check Powerschool & students must be at their stops at least 5 minutes before their

scheduled time. 8th grade behavior has been off to a rough start (arguing, w/ each other & teachers, disruptions in class, play fighting, & being disrespectful) & there is a possibility of no 8th grade trip. She's hopeful they can turn things around by December. Important dates: 10/8 Volleyball All-Star Game, 10-9 & 10/10- Cheerleading tryouts, 10/10-Hispanic Heritage Movie Night @ 5:30, 10/11-No School for Teacher Institute, 10/14-No school Columbus/Indigenous Peoples Day, 10/16-Music Department Fundraiser @ Kenootz, 10/24-Active Shooter Drill w/ OFPD, 10/24-Art Club begins, 10/24 End of 1st Quarter

D. Committee Reports

- i. Communications Chairperson: Breanna Hoffman: Our website is continuously being updated. Flyers were created for all of our October festivities. If you need me to create a flier just let me know. I'm happy to help!
 - i. Facebook, Twitter, Instagram, Website
- ii. Membership Committee
 - i. Chairperson: Katie Bowman: Right now, we are at 285 Members. Jamie, can you go in & pay the account.
- iii. Dine Outs
 - i. Chairperson: Bryant Green
 - ii. McTeacher Night Recap: McTeacher night went beyond AMAZING! We had Brownie the Bear from Ridge & Huskie from Hille in attendance. We made \$1394.29 in tips & Apple Pie sales, they generously donated 2 full cases. We got 10% of all sales back from McDonald's which came out to \$738.26 Our contact Kylie said that this was their top McTeacher night EVER! We can't thank our amazing Teachers, Staff, PTA Board Members, Mcdonald's Staff & our very generous families!
 - iii. Nicky V's October 10th, 2024, 11am-8pm Confirmed. Still working on securing a trailer for the Savers Clothing Drive.
 - iv. Scoops: Because we don't have a November Dine Out & one of our families reached out to us, we are going to look into it for November.
- iv. Smencil & Fidget Committee - we are good here.
 - i. Committee Chairpersons: Katie Bowman
- v. Skating Committee
 - i. Committee Chairperson: We raised \$100 that night.
- vi. Art Committee
 - i. Committee Chairperson: Kristy Moran: The committee will discuss what the upcoming theme is & start preparations.
 - ii. Members: Sara Durkee, Mike Bowman, Katie Bowman
- vii. Savers Clothing Drive
 - i. Chairperson: Michelle Kermer has secured us 1,700 bags; we will be printing and stuffing bags this week to be sent out early next week.
 - ii. Members: Kristy Moran, Sara Durkee
- viii. Trunk-or-Treat/ Pumpkins & Pizza
 - i. Chairperson: Sara Durkee
 - ii. Members:
 - a. Themed Costume: The winner is 101 Dalmations!

- b. Concessions: Michelle Kermer: We have to pick up a couple things of pop & a couple boxes of chips. Everything else is ready to go.
 - c. Candy: Katie Bowman - Katie will be picking up the candy.
 - d. Trunk-or-Treat Logistics: Kristy Moran has updated everything on there.
 - e. Pumpkins & Pizza:
 - a. Pumpkins- Breanna Hoffman has talked to Hank & we are all set. We will need to give him the final numbers by 10/10. Pumpkins are \$6 each with a \$100 delivery fee.
 - b. Pizza- Jamie Jenson started getting in forms so she is updating Pumpkins & Pizza & Trunk or Treat. Pizzas are \$10 each, Ken is waiving delivery fee. The truck will stay by Pumpkins & Pizza pickup & we will have warming bags at concessions.
 - f. Volunteers: Michelle Kermer: We will be sending out information this weekend.
- ix. Nothing Bundt Cake: We decided to have them delivered to us & we will have a pickup at Hille. We need to pick a date & time. - Decided on Friday November 22, 2024, from 5:00-8:00pm
 - i. Chairperson: Sara Durkee
 - ii. Members: Michelle Kermer & Jamie Jenson
- x. Ornament Night - December 3, 2024
 - i. Chairperson: Kristy Moran: We'll start discussions within the next two weeks. Breanna, can you start on a flier for that. We will give exact information after our meeting. If you need help with anything just reach out to Tracy.
 - ii. Members:
 - a. Volunteers: Michelle Kermer, Gloria Salem, Tracy Zerinkas, Yvonne Mackowiak, Jamie Jenson
 - b. Concessions:
 - c. Smencils: Katie Bowman
- xi. Teacher Hot Cocoa: No updates. We will start this after Thanksgiving Break. These will be delivered the week before winter break.
 - i. Chairperson: Michelle Kermer
 - ii. Members:
- xii. Domino's Slice The Price: We will sign out contract with them.
 - i. Chairperson: Jamie Jenson
 - ii. Members:
- xiii. Paint Night: No Updates
 - i. Chairperson: Kristy Moran
 - ii. Members: Kristen Siergiej
 - a. Concessions:
 - b. Smencils: Katie Bowman
- xiv. Sock Hop: No Updates
 - i. Chairperson:
 - ii. Members: Katie Bowman, Mike Bowman, Michelle Kermer

- a. Concessions:
 - a. Pizza
 - b. Beverages
 - c. Candy
 - d. Chips
 - b. DJ: we will need to reach out to Matt
 - c. Smencils: Katie Bowman
- xv. Kenootz Take & Make Pizza Kits: No Updates
 - i. Chairperson: Gloria Salem
- xvi. Soap Fundraiser: Thank you Michelle for donating samples that we will be passing out to adults at Trunk or Treat.
 - i. Chairperson: Michelle Kermer
 - ii. Members:
- xvii. Family Fun Night: No Updates - will start to discuss in December.
 - i. Front Door (including Goodie Bags):
 - ii. Bounce Houses:
 - iii. Games:
 - iv. Raffle & Silent Auction:
 - v. Fish:
 - vi. Ice Cream (Dippin Dots):
 - vii. Volunteers: Kristy Moran
 - viii. Concessions:
 - ix. Smencils: Katie Bowman
 - x. Entertainment (ex: Face Painter):
 - xi. Local community tables?
- xviii. Spring Book Fair: No Updates
 - i. Chairperson: Michelle Kermer
 - ii. Members: Kristy Moran
- xix. Sneaker Recycling Drive: They sent us the check for \$78 dollars from last year.
 - i. Chairperson: Kristy Moran
 - ii. Members:
- xx. Popcorn Fundraiser: No Updates
 - i. Chairperson: Kim Tresch
 - ii. Members:
- xxi. Earth Day Program: Possibly look into the storm chaser to get pricing and information.
 - i. Chairperson:
 - ii. Members:
 - a. Smencils: Katie Bowman
 - b. Popcorn Pick-up:
- xxii. Summer Bash Committee: No Updates
 - i. Bounce Houses:
 - ii. Police & Fire:
 - iii. Volunteers:
 - iv. Games:
 - v. Permits:

- vi. Food Vendors:
- vii. Concessions:
- viii. Smencils: Katie Bowman
- xxiii. Volunteer Celebration: No Updates
 - i. Chairperson:
 - ii. Members: Kristy Moran
- 3. Representative Reports
 - A. Teacher Representatives - Teachers want to say thank you for everything that the PTA does for them and the schools.
 - B. School Board/Administration Representative - No updates
- 4. New Business - None
- 5. Closing and Adjournment @ 8:39pm