



FOREST RIDGE PTA BOARD MEETING AGENDA

November 6th, 2025 at Durbin's Midlothian & Zoom 7pm

1. Call to Order – Welcome Pledge
2. Executive Committee
 - A. President's Business
 - i. Approval of October 2nd, 2025 Meeting Minutes
 - ii. Approval of resignation of Breanna Hoffmann as Communications Chairperson
 - iii. Open elected positions
 - i. Executive Secretary-Mandatory Fill
 - ii. 1-Hille Co-V.P.
 - iii. Communications Chairperson
 - iv. Foster Teacher Rep
 - iv. Communications/ Social Media for PTA
 - i. GroupMe (PTA Board, Committees, Families)
 - ii. Facebook
 - iii. Website
 - iv. Newsletter
 - v. Parent Square
 - vi. MemberHub
 - v. Expectations
 - i. Bylaws
 - ii. Code of Conduct
 - iii. PTA Board Signature & Initial Log
 - vi. Teacher Grants
 - i. Mr. Hill - Hille Girls Basketball Enrichment
 - ii. Ms. Cramer - STEM Activities & Math Materials
 - vii. Halloween Party Recaps
 - i. Ridge-
 - ii. Foster-
 - iii. Kerkstra-
 - viii. Scholastic Book Fair
 - i. Hille-
 - ii. Kerkstra-
 - iii. Foster-
 - iv. Ridge-

- ix. PTA Member T-shirts
- B. Treasurer
 - i. Treasurer's Report
 - ii. Update bank account
 - iii. Square-Log Ins
 - iv. Cheddar Up, Square, PayPal Charity, MemberHub-Updates
 - v. Taxes
 - vi. Audit Committee
- C. School Vice President Reports
 - i. Ridge
 - ii. Kerkstra
 - iii. Foster
 - iv. Hille
- D. Committee Reports
 - i. Communications
 - i. Chairperson-
 - a. Facebook, Twitter, Instagram, Website
 - ii. Membership
 - i. Chairperson- Katie Bowman
 - iii. Dine Outs
 - i. Chairperson- Christy Korpall
 - a. Nicky V's Recap
 - iv. Smencil & Fidget Committee
 - i. Chairperson- Katie Bowman
 - a. Trunk-or-Treat Recap
 - v. Skating & My Kids Play Chairperson
 - vi. Art Committee
 - i. Chairperson- Kristy Moran
 - vii. Savers Clothing Drive
 - i. Chairperson- Michelle Kermer
 - ii. Members- Kristy Moran
 - viii. Trunk-or-Treat/ Pumpkins & Pizza- Recap
 - i. Chairperson- Sara Durkee, Kim Tresch, Gloria Salem, Yvonne Mackowiak
 - ii. Members
 - a. Concessions- Kristen Spreadbury & Mike Bowman
 - b. Candy- Kelsey Dagenais
 - c. Trunk-or-Treat Layout- Kristy Moran
 - d. Pumpkins- Breanna
 - e. Pizza- Jamie Jensson
 - f. Volunteers- Daisy Diaz-Diaz
 - i. Drive-Thru Beverages
 - i. Chairperson: Sara Durkee

- ii. Members: Kelsey, Paige, Kristy, Daisy & Josh
- ix. Ornament Night
 - i. Chairperson- Josh Dagenais
 - ii. Members- Kristy Moran
 - a. Volunteers
 - b. Concessions
 - c. Smencils
- x. Nothing Bundt Cake Fundraiser
 - i. Chairperson- Kelsey Dagenais
 - ii. Members
- xi. Teacher Hot Cocoa
 - i. Chairperson- Michelle Kermer
 - ii. Members- Heather Kotnour
- xii. Domino's Slice The Price
 - i. Chairperson
 - ii. Members
- xiii. Paint Night
 - i. Chairperson
 - ii. Members
 - a. Concessions
 - b. Smencils
- xiv. Sock Hop
 - i. Chairperson
 - ii. Members
 - a. Concessions
 - a. Pizza
 - b. Beverages
 - c. Candy
 - d. Chips
 - b. DJ
 - c. Smencils
- xv. Kenootz Take & Make Pizza Kits
- xvi. Family Fun Night
 - i. Front Door (including Goodie Bags)
 - ii. Bounce Houses
 - iii. Games
 - iv. Raffle & Silent Auction
 - v. Fish
 - vi. Ice Cream
 - vii. Volunteers
 - viii. Concessions
 - ix. Smencils
 - x. Entertainment (ex: Face Painter)

- xi. Local community tables?
 - xvii. Soap Detergent Fundraiser
 - i. Chairperson
 - ii. Members
 - xviii. Spring Book Fair
 - i. Chairperson
 - ii. Members
 - xix. Sneaker Recycling Drive
 - i. Chairperson
 - ii. Members
 - xx. Popcorn Fundraiser
 - xxi. Earth Day Program/STEAM (Scholastic)
 - i. Chairperson
 - ii. Members
 - a. Smencils
 - xxii. Summer Bash Committee
 - i. Bounce Houses
 - ii. Police & Fire
 - iii. Volunteers
 - iv. Games
 - v. Permits
 - vi. Food Vendors
 - vii. Concessions
 - viii. Smencils
 - xxiii. Coat Drive (Tentative)
 - i. Chairperson
 - ii. Members
 - xxiv. Birthday Book Program (Tentative)
 - i. Chairperson
 - ii. Members
- 3. Representative Reports
 - A. Teacher Representatives
 - B. School Board/Administration Representative
- 4. New Business
- 5. Closing and Adjournment