



FOREST RIDGE PTA
BOARD MEETING Agenda
April 4, 2024 @ 7pm @ Durbin's & Zoom

1. Call to Order -Welcome Pledge
2. Executive Committee
 - A. President's Business-Tracy Zerinskas
 - i. Approval of March 7, 2024 minutes
 - ii. May meeting
 - i. Graduation Celebration & Volunteer Ceremony
 - ii. Voting in for open positions for 2024-2025 school year
 - a. Executive President-Tracy Zerinskas
 - b. Executive Understudy President-Kim Tresch
 - c. Executive Vice Presidents-Sara Durkee
 - d. Executive Vice President Understudy-OPEN (1 position)
 - e. Executive Secretary-OPEN-(1 position)
 - f. Ridge V.P's-OPEN (2 positions)
 - g. Foster V.P's-OPEN (1-2 positions)
 - h. Hille V.P.-OPEN (2 positions)
 - i. Communications-OPEN (1 position)
 - j. Membership Chairperson-OPEN (1 position)
 - k. Anyone else not planning on returning next year?
 - iii. Bank account Update for 2024-2025 school year
 - a. Keep the following PTA Board Members on the Forest Ridge PTA Bank Account for the 2024-2025 school year
 - a. Tracy Zerinskas-Executive President
 - b. Kim Tresch-Executive President Understudy
 - c. Jamie Jenson-Executive Treasurer
 - b. Add the following PTA Board Members on the Forest Ridge PTA Bank Account for the 2024-2025 school year
 - a. Sara Durkee-Executive Vice President Understudy
 - iii. Summer Committee Meetings
 - i. Calendar Committee 2024-2025
 - a. Events for next year
 - b. PTA monthly meetings
 - ii. Budget Committee 2024-2025
 - a. Discussion on allocation of funds for the 2024-2025 school year
 - iii. July/August Informal Meeting
 - iv. Bylaws Committee
 - iv. Communications/Social Media for PTA
 - i. GroupMe (PTA Board, Committees, Families)

- v. Teacher Grants
 - vi. School Supply Kits for 2024-2025
 - vii. Principal Appreciation Day
 - viii. Staff Appreciation Week
 - i. Budget
 - ii. Theme
 - iii. Food planned for each day of the week
 - iv. Anything else fun planned
- B. Treasurer-Jamie Jensson
- i. Treasurer's Report
 - ii. Turn in Money
 - iii. Square-Log Ins
 - iv. Cheddar Up, Square, PayPal Charity, MemberHub-Updates
 - v. Taxes Update
- C. School Vice President Reports
- i. Ridge-Sara Durkee & Allie Simon
 - ii. Kerkstra-Michelle Young & Kirsten Spreadbury
 - iii. Foster-Katie Bowman & Ashton King
 - iv. Hille-Dawn Omiecinski
- D. Committee Reports
- i. Communications Chairperson-Katie Jacobson
 - i. Facebook, Twitter, Instagram, Website
 - ii. Membership Chairperson-Jamie Garcia
 - iii. Dine Outs-Robetra Seifer
 - i. February Dine Out Recap-Kenootz
 - ii. March Dine Out-Pepe's
 - iii. April Dine Out -Nicky V's
 - iv. May Dine Out-Culvers
 - v. McTeacher Night @ McDonald's discussion
 - iv. Smencil & Fidget Committee
 - i. Chairpersons: Kristen Spreadbury & Katie Bowman
 - a. Family Fun Night Recap
 - v. Skating Committee: Committee Chairperson: Dawn Omieciński
 - vi. Art Committee:
 - i. Committee Chairperson-Kristy Moran
 - ii. Members: Kristen Siergiej & Kristen Spreadbury
 - vii. Family Fun Night Recap-Tracy Zerinskas & Kim Tresch
 - i. Attire-Tracy Zerinskas
 - ii. Front Door (including Goodie Bags)-Jamie Jensson & Michelle Young
 - iii. Bounce Houses-Tracy Zerinskas
 - iv. Games:Kim Tresch, Dawn Omieciński, Katie Bowman, Veronica
 - v. Raffle & Silent Auction: Heather Kotnour, Kim Tresch, & Gloria Salem
 - vi. Fish-Dawn Omiecinski
 - vii. Ice Cream (Dippin Dots)-Sara Durkee & Allie Simon
 - viii. Volunteers-Katie Jacobson & Kristy Moran
 - ix. Concessions-Regina Tarchala, Sara Durkee, & Gloria Salem

- x. Smencils-Katie Bowman & Kristen Spreadbury
 - xi. Entertainment (ex: Face Painter)-Kim Tresch
 - xii. Signs-Allie Simon
 - xiii. Cake & Cereal Walk-Roberta Seifer
 - xiv. Art Gallery-Kristy Moran
 - xv. Communications to families-Tracy Zerinskas
 - xvi. Banks-Jamie Jensen
 - viii. Spring Book Fair Recap
 - i. Chairperson-Tracy Zerinskas
 - ii. Members-Katie Bowman
 - ix. Sneaker Recycling Drive-Sara Durkee & Kristy Moran
 - i. Chairperson
 - ii. Members
 - x. Earth Day Program
 - i. Chairperson-Michelle Young
 - ii. Members
 - a. Smencils-Kristen Spreadbury & Katie Bowman
 - xi. Summer Bash Committee
 - i. Bounce Houses-Tracy Zerinskas
 - ii. Volunteers
 - iii. Games
 - iv. Permits (Police, Fire Department, Road Closure, & Sanitation License)-Tracy Zerinskas & Kim Tresch
 - v. Food Vendors
 - vi. Concessions
 - vii. Smencils-Kristen Spreadbury & Katie Bowman
 - xii. Blanket
 - i. Chairperson: Kristen Spreadbury
 - ii. Members: Kristen Siergiej
- 3. Representative Reports
 - A. Teacher Representatives-Kasey Keyser, Elizabeth Boersma, Carmelina DeSabato, Christine Michalik, & Kristen Siergiej
 - B. School Board/Administration Representative
- 4. New Business
- 5. Closing and Adjournment