



FOREST RIDGE PTA BOARD MEETING MINUTES

October 2nd, 2025 at Durbin's Midlothian & Zoom 7pm

**Sara Durkee, Kim Tresch, Yvonne Mackowiak, Gloria Salem, Katie Bowman, Paige Priest,
Daisy Diaz-Diaz, Josh Dagenais, Kelsey Dagenais, Kristy Moran, Kayla Bosenburg,
Michelle Kermer, Bryant Green, Sherry Ringo, Alandra Acosta**

1. Call to Order – Welcome Pledge
2. Executive Committee
 - A. President's Business
 - i. Introductions- Everyone please introduce yourself to our new members & new members introduce yourselves with your title.
 - ii. Approval of September 4th, 2025 PTA Board Minutes.
 - i. Motion_____Kim Tresch_____
 - ii. Second_____Gloria Salem_____
 - iii. Open elected positions
 - i. Executive Secretary-Mandatory Fill
 - ii. 1-Hille Co-V.P.
 - iv. Vote in the following members
 - i. Christy Korpall - DIne Out's Chairperson
 - a. Motion_____Gloria Salem_____
 - b. Second_____Katie Bowman_____
 - ii. Paige Norkus Priest - Co-Fundraising Chairperson
 - a. Motion_____Josh Dagenais_____
 - b. Second_____Michelle Kermer_____
 - iii. Daisy Diaz Diaz - Volunteer Chairperson
 - a. Motion_____Katie Bowman_____
 - b. Second_____Yvonne Mackowiak_____
 - v. Communications/ Social Media for PTA
 - i. GroupMe (PTA Board, Committees, Families)- If you are not in groupme let me know, I have all trunk-or-treat committees made, if you are not in yours please let me know.
 - ii. Facebook- Always posting. VP's be sure to share anything I tag you in
 - iii. Website
 - iv. Newsletter- Newsletters are being shared the 1st of the month or the day before.
 - v. Parent Square

vi. MemberHub

vi. Expectations

- i. Bylaws - lets create a committee, I have some things that need to be added/changed. Josh, Kelsey & Michelle signed up.
- ii. Code of Conduct - everyone needs to sign the sheet I have provided.
- iii. PTA Board Signature & Initial Log - Need to get new members to sign & initial

vii. Teacher Grants - I still need to reach out to principals with this information

viii. Stipends - I still need to reach out to principals with this information.

ix. Tax Exempt Form

x. Curriculum Night Planning

- i. Hille - October 22nd 5:30pm - NO table

xi. PTA Member T-shirts - We picked a couple different color shirt options to put our original design on, if I don't hear back from my friend by Friday we can look into having someone else make them!

B. Treasurer

- i. Treasurer's Report & proposed budget
- ii. Update bank account
- iii. Square-Log Ins
- iv. Cheddar Up, Square, PayPal Charity, MemberHub-Updates
- v. Taxes
- vi. Audit Committee

C. School Vice President Reports

- i. Ridge: Kelsey & Josh - 10/7: PTA Wear blue for Anti-Bullying Day. 10/10: Not in Attendance. 10/13: Not in Attendance. 10/17: Picture Retakes. 10/21: PTA Wear pink for Breast Cancer Awareness. 10/23: PTA Trunk or Treat. 10/27 to 10/31 is Red ribbon week Every day will have a different theme. 10/30: PM Preschool Halloween Party. 10/31: Half Day of attendance AM Preschool and Kindergarten Halloween at Ridge. PRE K has a field trip coming up next Thursday 10/9 to Konow's pumpkin farm. All chaperons must check in at the front office with an ID to go on the field trip. All head parents have been contacted and confirmed for the Halloween party. All medical forms must be turned on by 10/15/2025 to Nurse Hille. Cold and Flu season is upon us! Some guidelines...Do not send a sick child to school. If a child exhibits or has exhibited in the last 24 hours, one or more of the following symptoms, do not send a child to school: Fever: A temperature of greater than 100.0F, Vomiting, or Diarrhea. Children should be symptom free for 24 hours without medication

to return to school. If a child will not be in school, make sure to contact the school office before 8:30 am. Focus on Families is still looking for more wonderful families. Then your wonderful VP of Ridge is running the Chicago Marathon on Oct 12th

- ii. Kerkstra: Michelle & Kristen - Thank you to all of our families who attended our Curriculum Night. We appreciate your support. We'll be wrapping up Hispanic Heritage Month with activities, and each morning, Mr. Neneda shares a fact about the positive impact Hispanic Americans have had on our country. New curriculum—Our new ELA curriculum is in full swing. It focuses more on vocabulary, writing, and the compression of stories and articles, with strategies aligned to the science of reading research. Important events!!!
Wednesday, October 8, 2025 - Picture Day - Fall - Retakes Friday, October 10, 2025 - SIP Day - No student attendance Monday, October 13, 2025 - No School - Columbus Day Tuesday, October 21, 2025 - School Board Meeting - Kerkstra Featured - 7:00 pm @ Hille Thursday, October 23, 2025 - PTA - Trunk or Treat @ Kerkstra - 4:00 - 7:30 pm Thursday, October 23, 2025 - Red Ribbon Week begins - through 10/31/25 Friday, October 24, 2025 - Quarter 1 - Ends Friday, October 31, 2025 - Party - Halloween & parade 10:00 am parade - 10:30-11:30 am
- iii. Foster: Michelle Kermer - Intramurals, Student Council, Choir, Aerobics Club, Newspaper Club and Success Club have started or will be starting this month. Oct 6-9 Fire prevention week. Oct 10 No school, teacher institute. Oct 13 No school. Oct 15 Picture retakes & Staff Lunch. Oct 23 Trunk or Treat. Oct 31 Half Day, Parade 10 am, class parties 10:30 - 11:30
- iv. Hille: Mike -

D. Committee Reports

- i. Communications Chairperson- Any flyers that are needed please let Breanna know, the website will be getting a little revamp soon.
 - i. Facebook & Website
- ii. Membership Chairperson- We are at 215 members. I would like to get this number up if possible.
- iii. Dine Outs- Sara is working closely with Christy to get her set up for success for running all future dine outs.
 - i. Rainbow Cone Recap : \$183.94 earned
 - ii. McTeacher Night Recap : \$1,048 in Pie sales & tips. \$662.83 from the 10% on sales.
 - iii. Nicky V's October 9th : Confirmed. Still narrowing down percentage & times.
- iv. Smencil & Fidget Committee
- v. Skating & My Kids Play Chairperson

- i. Skating Party Recap : \$340 earned, this is much better than last year!
- vi. Art Committee- I decided on a theme for the Art Contest: The World Through Your Eyes.
- vii. Savers Clothing Drive: Flyers have gone out. Drop off will be November 20th at 1pm. Trailer will be at Sara's house starting this weekend. Kerkstra Vs. Foster competition. We were able to get bags donated from several places.
 - i. Chairperson: Michelle Kermer
 - ii. Members: Kristy Moran
- viii. Staley The Bear, Bear Down to Bullies- I emailed Dr. Roth to see her thoughts on it. It is \$275 per show. I would like to do all 4 schools individually in one day. We have a couple options for sponsors to cover the cost of the events. I also have \$500 in the president's fund that could be used for this if we can not find enough sponsors.
 - i. Chairperson: Sara Durkee
 - ii. Members:
- ix. Trunk-or-Treat/ Pumpkins & Pizza - We raised the price to \$18 cash/check & \$19 with a card. This is because pizza went up to \$11. We charge a little bit extra to cover the delivery fee. I have created this year's slides that will be sent out to families. I have also created the google doc that has a simple breakdown of what needs to be done & at each area the day of. Flyers will be sent home at Hille & we will send out a reminder on parent square after pumpkins & pizza due date.
 - i. Chairperson: Michelle Kermer
 - ii. Members: Kristy Moran
 - a. Concessions: Kristen Spreadbury- Check stock on Monday with Mike
 - b. Smencils: Katie Bowman
 - c. Candy: Kelsey Dagenais
 - d. Trunk-or-Treat Layout: Kristy Moran. Nothing is changing from last year's layout other than putting larger vehicles/trailers or cars with games at the end of the line in the second lot.
 - e. Pumpkins: Breanna H - Pumpkins will be coming from Hank again. \$6 each with a \$100 delivery fee. These will be dropped off the day of trunk-or-treat at 1pm. Next year we can reach out to the owners of the farm to see if we can work directly with them but also reach out to Hank just in case!

- f. Pizza: Jamie J - Confirmed with Kenootz that they will work with us again. Pizza was raised to \$11 from \$10 in previous years.
 - g. Volunteers: Daisy - Sign up genius has been created & sent out to all appropriate groups!
 - h. Fencing: Sara - I have the fencing in my garage, I will need help setting it up at least one day before the event.
 - i. Costume: PacMan & Ghosts
- x. Drive-Thru Beverages - Do we want to continue with this idea? There does seem to be a lot of interest. If we do continue, do we want to do a preorder & figure out a way to make the pick up process easier with possibly numbering cars or texting them a number? Where can we pick up/sell in order to not hold up the drop off line. Kerksta & Ridge we could always use the parking lot from the church behind Kerkstra. Hille could we use the church across the street? Foster I could set up in my parents driveway? What are our thoughts on that? Is that too much? Can we make it work in the school parking lots? Would need a good amount of hands on deck to keep it moving quickly. Also we would have to pick 3 days to do it, I do not want to do them all on the same day for stock purposes, this way we can use what wasn't sold on the previous day at the next school. 6 options on menu. Kim will reach out to the emerald cup to check out logistics. Call the churches to see if we can use their lots.
 - i. ChairPerson: Sara Durkee
 - ii. Members: Kelsey, Paige, Kristy, Daisy & Josh
- xi. Ornament Night
 - i. Chairperson
 - ii. Members
 - a. Volunteers
 - b. Concessions
 - c. Smencils
- xii. Nothing Bundt Cake Fundraiser
 - i. Chairperson
 - ii. Members
- xiii. Teacher Hot Cocoa
 - i. Chairperson
 - ii. Members
- xiv. Domino's Slice The Price
 - i. Chairperson
 - ii. Members
- xv. Paint Night

- i. Chairperson
 - ii. Members
 - a. Concessions
 - b. Smencils
- xvi. Sock Hop
 - i. Chairperson
 - ii. Members
 - a. Concessions
 - a. Pizza
 - b. Beverages
 - c. Candy
 - d. Chips
 - b. DJ
 - c. Smencils
- xvii. Kenootz Take & Make Pizza Kits
- xviii. Family Fun Night
 - i. Front Door (including Goodie Bags)
 - ii. Bounce Houses
 - iii. Games
 - iv. Raffle & Silent Auction
 - v. Fish
 - vi. Ice Cream
 - vii. Volunteers
 - viii. Concessions
 - ix. Smencils
 - x. Entertainment (ex: Face Painter)
 - xi. Local community tables?
- xix. Soap Detergent Fundraiser
 - i. Chairperson
 - ii. Members
- xx. Spring Book Fair
 - i. Chairperson
 - ii. Members
- xxi. Sneaker Recycling Drive
 - i. Chairperson
 - ii. Members
- xxii. Popcorn Fundraiser
- xxiii. Earth Day Program/STEAM (Scholastic)
 - i. Chairperson
 - ii. Members
 - a. Smencils
- xxiv. Summer Bash Committee
 - i. Bounce Houses

- ii. Police & Fire
- iii. Volunteers
- iv. Games
- v. Permits
- vi. Food Vendors
- vii. Concessions
- viii. Smencils
- xxv. Coat Drive (Tentative)
 - i. Chairperson
 - ii. Members
- xxvi. Birthday Book Program (Tentative)
 - i. Chairperson
 - ii. Members

3. Representative Reports

A. Teacher Representatives

B. School Board/Administration Representative Dr. Roth- Boys & girls

volleyball championship on 10/2. Announced the cheerleading team, 40 people tried out and 14 were picked. New & old clubs started up.

4. New Business

5. Closing and Adjournment 7:50