



FOREST RIDGE PTA BOARD MEETING Agenda

December 5th, 2024 @ 7pm @ Durbins & Zoom Call

Tracy Zerinkas, Kim Tresch, Sara Durkee, Gloria Salem, Jamie Jensson, Regina Tarchala, Yvonne Mackowiak, Michelle Young, Kristen Spreadbury, Mike Bowman, Michelle Kermer, Katie Bowman, Kristy Moran, Heather Kotnour, Breanna Hoffmann Bryant Green, Kasey Keyser, Ali Acosta, Elizabeth Boresma, Margaret Deuser, Carmelina DiSabato, Kristen Siergiej, Christine Michalik, Dr. Roth, Alondra Acosta

1. Call to Order -Welcome Pledge
2. Executive Committee
 - A. President's Business
 - i. Approval of November 7th, 2024 PTA Board minutes. Motion: Sara Durkee
2nd: Katie Bowman
 - ii. Calendar reorders- We have received the reorder of calendars. They are in the process of being passed out.
 - iii. Open elected positions-These are all of the open board positions
 - i. 1-Executive Secretary
 - ii. 2-Hille V.P.'s
 - iii. 1-Ridge V.P.
 - iv. 1-Co-Fundraising Chairperson
 - iv. Communications/Social Media for PTA Board Members
 - i. Personal Accounts & any issues with them
 - a. GroupMe (PTA Board, Committees, Families): Please let me know if you are supposed to be on a GroupMe & aren't. All the GroupMe's are up to date.
 - b. Facebook
 - c. Twitter
 - d. Instagram
 - e. Website
 - f. Newsletter
 - v. Expectations: Please make sure you sign your code of conduct & give it to Tracy when you have it.
 - i. Code of Conduct
 - ii. PTA Board Signature & Initial Log
 - vi. Teacher Grants
 - i. Mrs. Freudinger- Hille Student Council Update
 - ii. Mrs. Bosenberg- Hille PBIS Team Update

- iii. Mrs. Pringle- Ridge Pre-k Update: Mrs. Pringles things were delivered this week & she was so excited! She still has some grant money remaining that can be used throughout the year.
- iv. Mrs. Latka- Music teacher @ Ridge, Kerkstra, & Foster-instruments-approved Motion: Jamie Jensson 2nd: Kristen Siergiej
- v. Mrs. Thibedeau & 5th grade team- help with paying for busses for 2 field trips-approved Motion: Mike Bowman 2nd: Katie Bowman
- vii. Winter Party Planning:
 - i. Ridge: All head parents have been contacted & planning is going smooth so far.
 - ii. Kerkstra-all good on their end
 - iii. Foster-1st-3rd all confirmed. Had a head parent issue so had to move to a new head parent.
- viii. Holiday Workshop:
 - i. Foster-went really well
 - ii. Kerkstra-need help so if anyone can help would greatly appreciate
- ix. Scholastic Book Fair Recap:
 - i. Ridge: Our book fair did well this year! Being in room 5 during parent teacher conferences was a good change from last year. We were able to get the teacher wish list boxes from Kristin & Michelle at Kerkstra & it made a HUGE difference. So many books were donated to our teachers this year. \$11700
 - ii. Kerkstra: Sold \$14,000-Great space & flow. Worked great with 4 registers
 - iii. Foster: \$7000
 - iv. Hille: \$2500

B. Treasurer

- i. Treasurer's Report
- ii. Square-Log Ins: Log-in has been changed so everyone should have access to it, if you are not signed in see Jamie, Kim, Tracy, Sara or Gloria
- iii. Cheddar Up, Square, PayPal Charity, MemberHub-Updates
- iv. Taxes-done by the end of the year
- v. Audit Committee

C. School Vice President Reports

- i. Ridge: Yvonne Mackowiak: November was a great month at Ridge! First trimester report cards were sent home right before Thanksgiving break. Our book fair was a success & being in room 5 definitely made a difference. December is already off to a great start as well! We had our first teacher & staff lunch on Tuesday & it was a huge success. We can't thank our Ridge families enough for all of their generous donations! Winter party head parents have all been contacted & party planning is underway. We will also be celebrating 12 days before break! Every day will be a different theme, please check the newsletter to see what the themes will be! There is also a new December reading resource from Mrs. Stack! Remember that students are still going outside when weather permits so please dress them accordingly!

- ii. Kerkstra: Michelle Young & Kristen Spreadbury: A huge shoutout to our amazing PTA board and members for making the Kerksta Book Fair a success! Thanks to your hard work and generosity, our classrooms and library are now stocked with fantastic new books that will inspire and educate. Mr. Perlman and Mrs. Curtis appreciate the donations to the library!!! Grandparents Day was a huge success! Over 350 grandparents and over 200 students participated. We had a great time with bingo, craft making, memory books, taking photos with grandparents, and making memories that will last a lifetime!! Our family reading night was a big success! The author of "Included" shared with students the full meaning of the book and how to help all students feel Included in our schools. A friendly reminder....please take your time and be patient in the parking lot. Schools are also cell phone fee zones. As the winter weather is upon us, it is important to send your child with appropriate clothing for school and recess. Please ensure your child has a coat, jacket, or warmer clothing for colder weather. Gloves and hats, too, please.

Upcoming December events...

- Tuesday, December 10, 11, & 12, 2024—Holiday Shop. An early thank you to all of the volunteers for their help in making the event a success!
- Wednesday, December 11, 2024 - Choir - Concert - Gr 4/5 at Hille - 6:00 pm - Good luck to our choir students and Mrs. Latka
- Tuesday, December 17, 2024 - PTA Staff Lunch Provided by 2nd Grade Families
- Friday, December 20, 2024 - Winter Classroom Parties - 10:30-11:30 am
 - 10:20 Parents may start setting up.
- Friday, December 20, 2024 - Half Day of Student Attendance - 11:50 AM Dismissal
- Monday, December 23, 2024 - Winter Break!!!!
- Monday, January 6, 2025 - School Resumes from Winter Break

- iii. Foster: Michelle Kermer & Mike Bowman:

December 4-6 Santa's Workshop

December 11 Choir Show at Hille 6 pm

December 20 Half day, 11:50 dismissal, class parties 10:45 - 11:40 am

December 23 January 3 Winter Break

January 6 School resumes

- iv. Hille: underground spirit week, spirit week. Holiday concerts, clubs & activities are going strong. Everyone is looking forward to the holiday break

D. Committee Reports

- i. Communications Committee: Our website is continuously being updated. If you need me to create a flier just let me know. I'm happy to help!

i. Chairperson: Breanna Hoffman

a. Facebook, Twitter, Instagram, Website

- ii. Membership Committee:

i. Chairperson: Katie Bowman

- iii. Dine Outs Committee

i. Chairperson: Bryant Green

a. Culvers Dine-Out: Confirmed date of December 18th

- iv. Smencil & Fidget Committee: We are going to look at our inventory of what we have left & look at ordering some items we haven't had in a while (Smillows, Backpack buddies, Ballz, etc)
 - i. Chairpersons: Katie Bowman
- v. Skating Committee-No updates
 - i. Committee Chairperson:
- vi. Art Committee: We decided on the theme of What movie character would you want to be. We will be working on the flyer so it can be passed out before winter break.
 - i. Committee Chairperson: Kristy Moran
 - ii. Members: Sara Durkee, Mike Bowman, Katie Bowman
- vii. Savers Clothing Drive Update: We had 207 white bags & 20 black bags for a total of 227. Drop off was November 13th at 11am.
 - i. Chairperson: Michelle Kermer
 - ii. Members: Kristy Moran, Sara Durkee
- viii. Nothing Bundt Cake: Order forms went home the Friday before Thanksgiving Break & during Parent/Teacher Conferences. Pick up will be on December 13th at Hille from 5pm-7pm. We are going to have the pickup inside so we are working with Nothing Bundt Cake on getting all of the logistics worked out. Sara is working on getting all forms entered into a spreadsheet.
 - i. Chairperson: Sara Durkee
 - ii. Members: Michelle Kermer & Jamie Jenson
- ix. Ornament Night: The event went great. The ornaments we decided on were a big hit. We had a few people change their minds and take them home instead. We also had quite a few people not show up to pick up their ornaments. Note for next year just make everyone's kits pick up ready so if they change their minds we are all set. I'm not sure yet how concessions and smencils went. I know Katie was busy and she ran both. Next year I would only do the best sellers and not put everything out. That will make set up, clean up and working it easier as we do not get many volunteers for this event. But over all I think everyone had a great time with their kids making the ornaments.
 - i. Chairperson: Kristy Moran
 - ii. Members:
 - a. Volunteers: Michelle Kermer
 - b. Concessions:
 - c. Smencils: Katie Bowman
- x. Teacher Hot Cocoa: How many packets do we have left over from Trunk-or-Treat. Get a staff count for all schools including the Co-op from Dr. Roth.
 - i. Chairperson: Michelle Kermer
 - ii. Members: Sara Durkee
- xi. Domino's Slice The Price: Contract is Signed. It will run from Jan. 7th-21st
 - i. Chairperson: Jamie Jenson
 - ii. Members: Sara Durkee
- xii. Paint Night: We decided on a painting and are working on a flyer to go out before break
 - i. Chairperson: Kristy Moran
 - ii. Members: Kristen Siergiej, Sara Durkee, Katie Bowman, Yvonne Mackowiak

- a. Concessions:
 - b. Smencils: Katie Bowman
- xiii. Sock Hop: No update
 - i. Chairperson:
 - ii. Members: Katie Bowman, Mike Bowman, Michelle Kermer
 - a. Concessions:
 - a. Pizza
 - b. Beverages
 - c. Candy
 - d. Chips
 - b. DJ:
 - c. Smencils: Katie Bowman
- xiv. Kenootz Take & Make Pizza Kits: No Update
 - i. Chairperson: Gloria Salem
- xv. Soap Fundraiser
 - i. Chairperson: Michelle Kermer
 - ii. Members:
- xvi. Family Fun Night: We will start working on this at the beginning of the year.
 - i. Front Door (including Goodie Bags):
 - ii. Bounce Houses:
 - iii. Games:
 - iv. Raffle & Silent Auction:
 - v. Fish:
 - vi. Ice Cream (Dippin Dots):
 - vii. Volunteers: Kristy Moran
 - viii. Concessions:
 - ix. Smencils: Katie Bowman
 - x. Entertainment (ex: Face Painter):
 - xi. Local community tables?
- xvii. Spring Book Fair: We are ready to go with the Spring Book Fair at the Church. Bob has everything set up for us.
 - i. Chairperson: Michelle Kermer
 - ii. Members: Kristy Moran
- xviii. Sneaker Recycling Drive: No Update
 - i. Chairperson: Kristy Moran
 - ii. Members:
- xix. Popcorn Fundraiser: No Update
 - i. Chairperson: Kim Tresch
- xx. Earth Day Program: Possibly Incredible Bats
 - i. Chairperson:
 - ii. Members:
 - a. Smencils: Katie Bowman
 - b. Popcorn Pick-up:
- xxi. Summer Bash Committee: No Update
 - i. Bounce Houses:
 - ii. Police & Fire:

iii. Volunteers:

iv. Games:

v. Permits:

vi. Food Vendors:

vii. Concessions:

viii. Pencils: Katie Bowman

xxii. Volunteer Celebration: No Update

i. Chairperson:

ii. Members: Kristy Moran, Sara Durkee

3. Representative Reports

A. Teacher Representatives-Foster: Food drive brought in 1,000 items for Redeemers. They are having a toy drive

B. School Board/Administration Representative-Dr. Roth-Thank you for all that you do for us. School community inclusive. Sodexo will be doing a chef competition at the elementary level. Local assessments parent info. Kids are more engaged and have a selection of encore classes. Looking at agricultural into the spaces.

4. New Business

5. Closing and Adjournment