



## FOREST RIDGE PTA BOARD MEETING Agenda

May 2, 2024 @ 7pm @ Durbin's & Zoom

*Tracy Zerinkas, Kim Tresch, Regina Tarchala, Kristen Spreadbury, Katie Bowman, Mike Bowman, Dawn Omieciński, Katie Jacobson, Kristy Moran, Gloria Salem, Sara Durkee, Michelle Kermer, Dr. Kristine Roth, Allie Simon, Arlene Olson, Lisa Vanderwall, Tracey Breitbarth, Sandy Baytala*

1. Call to Order -Welcome Pledge @ 7:03pm
2. Executive Committee
  - A. President's Business-Tracy Zerinkas
    - i. Approval of April 4, 2024, minutes - motion: Sara Durkee and seconded: Katie Bowman; all in favor
    - ii. Voting in for open positions for 2024-2025 school year - Motion: Kim Tresch and seconded: Dawn Omieciński; all in favor.
      - i. Executive President-Tracy Zerinkas
      - ii. Executive Understudy President-Kim Tresch
      - iii. Executive Vice Presidents-Sara Durkee
      - iv. Executive Vice President Understudy - Gloria Salem
      - v. Executive Secretary-OPEN-(1 position)
      - vi. Ridge V.P's-OPEN (2 positions)
      - vii. Foster V.P's-Mike Bowman & Michelle Kermer
      - viii. Hille V.P.-OPEN (2 positions)
      - ix. Communications-OPEN (1 position)
      - x. Membership Chairperson - Katie Bowman
      - xi. Bank account Update for 2024-2025 school year.
        - a. Keep the following PTA Board Members on the Forest Ridge PTA Bank Account for the 2024-2025 school year.
          - a. Tracy Zerinkas-Executive President
          - b. Kim Tresch-Executive President Understudy
          - c. Jamie Jenson-Executive Treasurer
        - b. Add the following PTA Board Members on the Forest Ridge PTA Bank Account for the 2024-2025 school year - Katie and Michelle
          - a. Sara Durkee-Executive Vice President
          - b. Gloria Salem - Executive Vice President Understudy
    - iii. Summer Committee Meetings
      - i. Calendar Committee 2024-2025
        - a. Members: Tracy Zerinkas, Kim Tresch, Sara Durkee, Kristy Moran, Katie Bowman, & Mike Bowman, Michelle Kermer
      - ii. Budget Committee 2024-2025

- a. Members: Tracy Zerinkas, Kim Tresch, Sara Durkee, Jamie Jensson, & Mike Bowman, Michelle Kermer
    - iii. July/August Informal Meeting - no date set yet.
    - iv. Bylaws Committee
      - a. Members: Tracy Zerinkas, Kim Tresch, Sara Durkee, & Mike Bowman, Michelle Kermer
  - iv. Communications/Social Media for PTA
    - i. GroupMe (PTA Board, Committees, Families)
  - v. Teacher Grants - none at this time
  - vi. School Supply Kits for 2024-2025 Update - We have submitted for it. When boxes come, the flyers can go out at any time.
  - vii. Principal Appreciation Day - Everyone is all set for this. Push something out on social media to let everyone know what is happening.
  - viii. Staff Appreciation Week
    - i. Ridge - all set
    - ii. Kerkstra - all set
    - iii. Foster - all set
    - iv. Hille - all set
- B. Treasurer-Jamie Jensson
- i. Treasurer's Report - Report was sent out for review prior to the meeting. Follow up and ask if the amounts for smencils and concessions from Sock Hop were fixed. When presented at the April meeting, it seemed like the amounts for smencils and concessions were flipped.
  - ii. Turn in Money - Get with Jamie to get you reimbursements for the PTA year end.
  - iii. Square-Log Ins - Passwords still need to be changed. These will be updated after Summer Bash.
  - iv. Cheddar Up, Square, PayPal Charity, MemberHub-Updates
- C. School Vice President Reports
- i. Ridge-Sara Durkee & Allie Simon - April was a smooth month for Ridge! Miss Mimi wants to thank everyone for following the new drop-off guidelines, there is a noticeable difference! Our students were able to watch the Solar Eclipse! May is an exciting month to kick off the end of the year! Teacher Appreciation Week is May 6th-10th and we are in full gear to take care of all of our teachers & staff! May 1st was the last lending library! Focus on Families will be hosting another parent yoga session on May 9th & a Mother's Day Play group following afterwards. May 24th will be the last playgroup of the year at Heritage Park! There will be no school on May 27th for Memorial Day. Pre-k will have their last day of school May 31st and Kindergarten will be June 3rd! We are looking forward to a fun-filled month!
  - ii. Kerkstra-Michelle Young & Kirsten Spreadbury - ABC Countdown started. Planning summer kickoff and staff appreciation week.
  - iii. Foster-Katie Bowman & Mike Bowman - May 1<sup>st</sup> and 2<sup>nd</sup> Spelling Bee classroom rounds; May 3 Foster school grade level Spelling Bee competitions; May 6-17 FastBridge Math and Reading benchmark assessments given to students; May 7 Spring MAP testing begins; May 8 Foster/Kerkstra choir show at Hille 6:00pm; May 9 4<sup>th</sup> grade field trip to Museum of Science and Industry; May 10 1<sup>st</sup> grade

Women's VIP Day 2:00pm; May 16 1<sup>st</sup> grade field trip to Acorn Library; May 21 5<sup>th</sup> grade field trip Thunderbolts baseball; May 22 3<sup>rd</sup> grade field trip Little Red Schoolhouse; May 23 2<sup>nd</sup> grade field trip Brookfield Zoo; May 24 Kindergarten Step Up Day; May 24 3<sup>rd</sup> grade field trip to El Morro Park; May 24 1<sup>st</sup> grade Men's VIP Day 2:00pm; May 27 no school; May 28 1<sup>st</sup> grade field trip El Morro Park; May 31 5<sup>th</sup> grade field trip Central Park; May 31 2<sup>nd</sup> grade field trip El Morro Park; June 3 Field Day; June 4 Awards Day, Last day, half day 11:50 dismissal.

iv. Hille-Dawn Omiecinski - April 29 start of ABC countdown; May 7 band concert #1 8<sup>th</sup> grade band, jazz band, and percussion ensemble; May 8 track conference; May 9 NJHS induction; May 14 band concert #2 6<sup>th</sup> and 7<sup>th</sup> grade band and jazz; May 22 8<sup>th</sup> grade awards night; May 23 8<sup>th</sup> grade Field Day; May 24 8<sup>th</sup> grade dance; May 28 8<sup>th</sup> grade Great America trip; May 30<sup>th</sup> 8<sup>th</sup> grade graduation; June 3 Field Day; June 4<sup>th</sup> last day of school.

#### D. Committee Reports

- i. Communications Chairperson-Katie Jacobson - Communications are going well. Flyer was made for Summer Bash, as well as an image to show which positions will be available for the upcoming year. If anyone needs anything, let Katie know.
  - i. Facebook, Twitter, Instagram, Website
- ii. Membership Chairperson-Tracy Zerinkas - no updates
- iii. Dine Outs-Robetra Seifer
  - i. April Dine Out -Nicky V's - need to reach out to get an update.
  - ii. May Dine Out-Culvers - confirmed for May 15<sup>th</sup>. We will need volunteers.
  - iii. June Dine Out-Crumble Cookie June 4<sup>th</sup> - working on logistics but we are confirmed. Getting 15% of all sales.
  - iv. McTeacher Night @ McDonald's - still working on a date.
- iv. Smencil & Fidget Committee - we are fine with inventory.
  - i. Chairpersons: Kristen Spreadbury & Katie Bowman
    - a. Earth Day - sold about \$40 worth of smencils.
- v. Skating Committee: Committee Chairperson: Dawn Omieciński - We do not have any skating parties planned for the remainder of the school year.
- vi. Art Committee: working on the calendar and it is looking good.
  - i. Committee Chairperson-Kristy Moran
  - ii. Members: Kristen Siergiej & Kristen Spreadbury
- vii. Sneaker Recycling Drive - sneakers have been collected from the school. Bags have been ordered.
  - i. Chairperson-Sara Durkee & Kristy Moran
  - ii. Members
- viii. Earth Day Program Recap - The Earth Day program was overall a big success this year. We had a really good turn out! Families were very excited and engaged at the presentation. Crosstown Exotics did a great job and everything went smoothly. At the end, kids were able to come up and touch an anaconda and a tortoise, as well as get pictures. My only suggestion for next year would possibly be to have the smencils set up outside the gym for sale before and after the presentation. It was a bit of a distraction during the show. We sold about \$40 in cash sales and a handful of credit cards. There was also a suggestion during the meeting to have kids sit on the floor and put cones down to keep kids behind them.

- i. Chairperson-Michelle Young
    - ii. Members
  - ix. Summer Bash Committee
    - i. Bounce Houses-Tracy Zerinskas - we are all set, just need certificate of insurance. We have an obstacle course and 2 bounce houses.
    - ii. Volunteers-Kristy Moran - email needs to go out. Kohls Cares sometimes can get us volunteers as well. Send emails to the same individuals we had for Family Fun Fair
    - iii. Games-Dawn Omiecinski - We want to look into maybe a new game for this year. We will move the water bottles to the parking lot where we can monitor it. Can do increment games every 15 minutes for the water balloons.
    - iv. Permits (Police, Fire Department, Road Closure, & Sanitation License)- Tracy Zerinskas & Kim Tresch - all is approved.
    - v. Food Vendors-Tracy Zerinskas - We have Nicky V's, Kenootz, Jillbug's Sugar Shack. and KeKes
    - vi. Concessions-Tracy Zerinskas - will be brought over from Foster.
    - vii. Smencils-Kristen Spreadbury & Katie Bowman - we will get them from Hille to Kerkstra
  - x. Blanket - We are going to see if there is interest for a blanket by setting up a QR code to gauge interest during Summer Bash.
    - i. Chairperson: Kristen Spreadbury
    - ii. Members: Kristen Siergiej
- 3. Representative Reports
  - A. Teacher Representatives-Kasey Keyser, Elizabeth Boersma, Carmelina DeSabato, Christine Michalik, & Kristen Siergiej - There are a lot of teachers at Ridge that want to help but they want to know where they are and who they are with. There may also be people that don't sign up but they will walk across the street and still help out.
  - B. School Board/Administration Representative - Thank you Dawn, Regina and Katie for your dedication to the PTA. Trying to finish the school year strong. End of the year concerts in May. Spelling Bees starting. NJHS induction. End of the year student awards, Field Days and field trips. Lots going on with the 8th grade at the end of May. Graduation is rain or shine. It will be at OFHS and if it rains it will be at Hille. The Tuesday before graduation, it will be determined where it will be. Welcoming new principal and asst principal at Hille. Work being done at Kerkstra over the summer. At Foster, we are painting hallways and working on a special surprise. Ridge is getting new mulch and playground tables. 2 new outdoor working spaces at Kerkstra and Foster.
- 4. New Business - Michelle spoke about soap bucket fundraiser. You can do liquid soup or pods. Michelle brought a sample order form. 5-gallon bucket \$40 or 300 pods \$45. Portion of sales you get about \$12 profit from both. We will have more discussion next month.
- 5. Graduation Celebration & Volunteer Ceremony - Tracy had a speech and presented the graduates with gifts from the PTA and district office.
- 6. Closing and Adjournment